



RESOURCE GUIDE

Accessing Your Benchmark Report

Purpose

This document outlines the process for accessing and downloading your Benchmark Report materials from the TQIP Data Center.

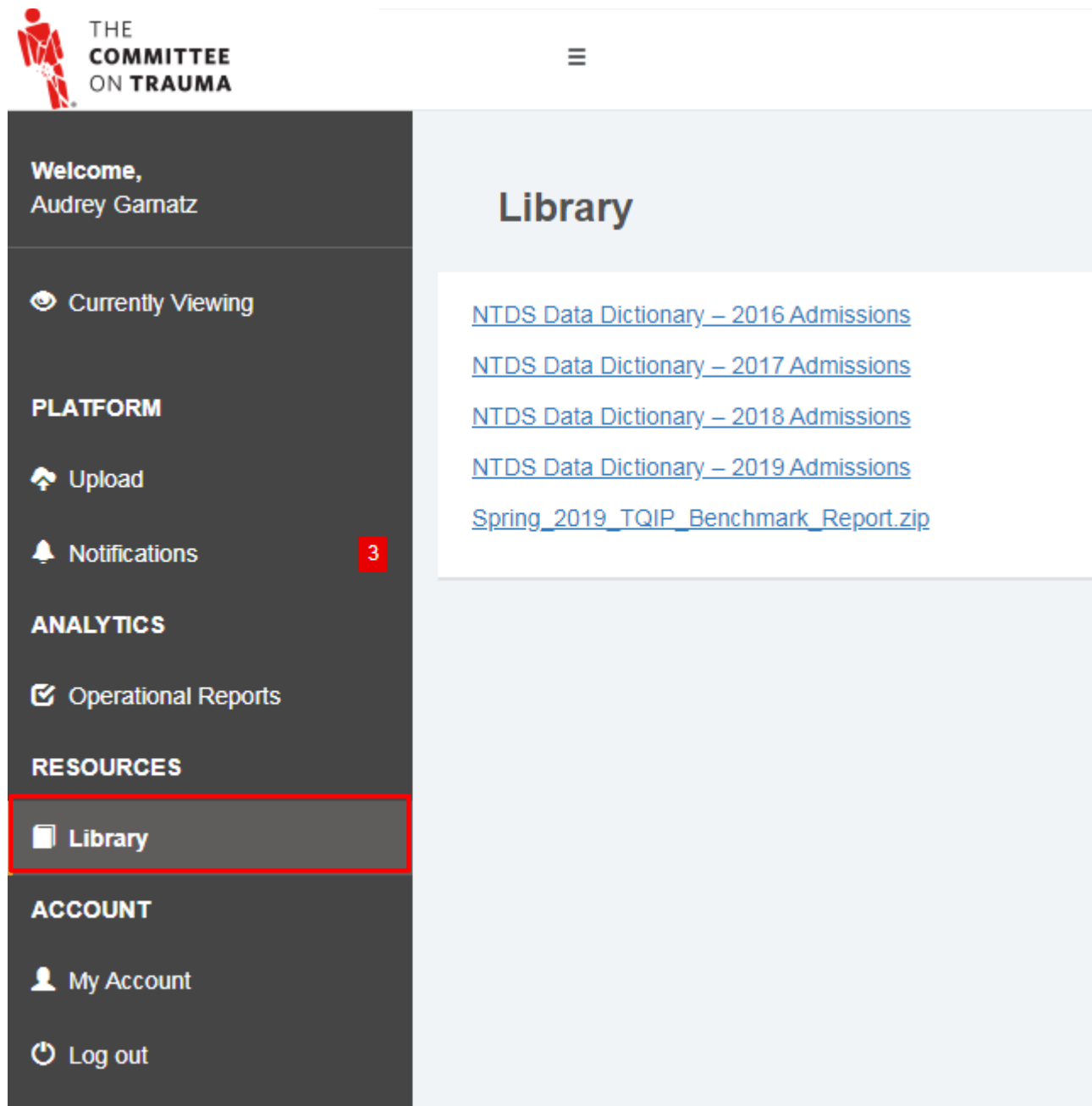
Process

1. From the [Trauma Quality Programs Participant Hub](#), click *Data Center*:

The screenshot shows the American College of Surgeons website. At the top, there is a navigation bar with links for JACS, Jobs, Events, Find a Surgeon, Patients and Family, Contact, My Profile, Shop, and Donate. Below this is the ACS logo and the text "AMERICAN COLLEGE OF SURGEONS Inspiring Quality: Highest Standards, Better Outcomes". A search bar is also present. The main navigation menu includes Member Services, Quality Programs, Education, Advocacy, Publications, and About ACS. The breadcrumb trail reads: American College of Surgeons > Quality Programs > Trauma Center Programs > TQP Participant Hub. On the left side, there is a sidebar with the "THE COMMITTEE ON TRAUMA" logo and a list of "Trauma Center Programs" including: Advancing Leadership in Trauma Center Management Course, Annual Call for Data (NTDB), Performance Improvement and Patient Safety (PIPS), Trauma Quality Improvement Program (TQIP), TQP Participant Hub, and Verification, Review, and Consultation (VRC) Program. The main content area is titled "TQP Participant Hub" and contains the following text: "Welcome to the ACS Trauma Quality Programs (TQP) Participant Hub! If your hospital is a new facility, please click on **Join a Program** below. If you are a current participant in one of our Trauma Quality Programs—the National Trauma Data Bank®; Trauma Quality Improvement Program; or Verification, Review, and Consultation Program—you may log in by clicking on **Account Center** below. If you are a new user at an existing facility, please contact the Primary Contact for your facility (most often the Trauma Program Manager) to request that you be added to your facility's contact list." Below this text are three sections: "Join a Program" with links for Eligibility and Getting started; "Account Center" with links for Manage site information, Manage contact information, Request a site visit, and Access TQIP participant educational materials; and "Data Center" (highlighted with a red box) with links for Submit data, Download reports, and Access interactive reports.

2. Log into the Data Center with the username and password provided to you by IQVIA.

3. Once logged into the TQP Data Center, click *Library* from the menu bar on the left-hand side of the screen.



THE COMMITTEE ON TRAUMA

Welcome, Audrey Gamatz

Currently Viewing

PLATFORM

- Upload
- Notifications 3

ANALYTICS

- Operational Reports

RESOURCES

- Library**

ACCOUNT

- My Account
- Log out

Library

- [NTDS Data Dictionary – 2016 Admissions](#)
- [NTDS Data Dictionary – 2017 Admissions](#)
- [NTDS Data Dictionary – 2018 Admissions](#)
- [NTDS Data Dictionary – 2019 Admissions](#)
- [Spring_2019_TQIP_Benchmark_Report.zip](#)

4. Your TQIP Benchmark Report is Available for Download by clicking the .zip file listed with the desired season and year. This will automatically download the file into your Downloads folder, which you can navigate to once the download is complete, and, if you wish, move to another location on your computer.



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5. You will likely want to “unzip” or “unarchive” the .zip file using 7zip or similar program for extracting .zip files to properly view your report and included resources.
6. The “ReadMe.txt” file included with your report will orient you to the rest of the files included in this package, including your Benchmark Report, References, and FAQ. We recommend reviewing the References document before digging into your benchmark report results.